

Florence Elementary School  
SBDM Minutes  
February 27, 2017

**Call to Order**

Meeting called to order at 4:00 p.m. Members present were Lisa Resing, LeighAnn Smith, Hannah Shufflebarger, Jessica Rollins and parent member Sarah Scott.

**Approval of Agenda**

The agenda was reviewed and approved by consensus.

**Reading of the Minutes**

Minutes of the December 12, 2016 council meeting were presented and approved by consensus.

**Good News Report**

It was reported that our school custodial positions are now fully staffed at 4 custodians.

**Student Achievement Report/Data**

Mid-year student reading and math data was reported to the council.

**School Improvement Plan**

The three goals of the SIP were reviewed.

**Budget**

Local school and board/grant funds were reviewed by the council.

**Program Review/Ad Hoc Committee Reports**

**Bylaw or Policy Review/Readings/Adoption**

**Policy Review:**

- Consultation Policy was reviewed with no revisions and approved by consensus.

**Current Committees & Policy Review:**

- Planning & PD Committee
- Budget Committee
- Assessment Committee
- School Culture & Resources Committee
  - Instructional & Non Instructional Staff Time Assignment policy was reviewed with no revisions and approved by consensus.
  - School Day & Week Schedule Policy was reviewed with no revisions and approved by consensus.
- Curriculum & Instruction Committee

- Writing Update – Lisa Freking has been working with teachers and will update the council after this process has been completed.

**Old Business**

**New Business**

Staffing allocations for the 2017-2018 school year will be received this week.

The SBDM council approved signing authority for David Arvin, Assistant Principal, on the Florence Elementary School checking account at Forcht Bank.

The council reviewed the Calendar Exchange Days for the 2017-2018 school year and determined that a calendar waiver request is needed. The calendar exchange request will be discussed with the faculty at the March meeting.

SBDM Council Committees are required to consider the assignments given to the committee by the school council and make a recommendation for action to the school council. This recommendation should always be based on the charge and focus on improving student achievement. The process to achieve this is left for the school council to develop. At this time, the SBDM council has determined there is no need to request information from the SBDM council committees.

The March SBDM council meeting date was changed from March 14<sup>th</sup> to March 20<sup>th</sup>. This change was approved by consensus.

**Adjournment** Meeting adjourned at 4:40 p.m.