

STUDENT EXPECTATIONS

BUS PRIVILEGE

The privilege of riding a Boone County School bus is conditional upon good behavior of the student. Any student who violates the established bus rules or expectations will be reported to school administration. Persistent inappropriate behavior could lead to a permanent revocation of bus riding privileges.

BOARDING AND DISEMBARKING THE BUS

1. Only board the bus you are assigned to ride.
2. Remain at the waiting area until the bus comes to a complete stop.
3. Check traffic from all directions, and then check again before boarding the bus.
4. Wait for the driver's hand signal before crossing the roadway.
5. Make sure the driver can always see you.
6. Never bend down or put any part of your body under the bus. If you drop something, leave it, and go tell the driver.
7. Board the bus promptly.
8. If you miss the bus, go directly home, and advise your parents.
9. Never walk to school without parental permission.

RIDING THE BUS

1. Know the bus driver's name and bus number.
2. Go directly to your assigned seat.
3. Stay in your seat and keep aisles and exits clear.
4. Talk quietly and politely.
5. Do not distract the driver.
6. Do not put anything outside the windows.
7. Report any damage to the bus.
8. Do not throw items on bus.
9. Help keep the bus neat and clean.
10. Use technology as directed by the driver.
11. Obey posted bus rules and the District Code of Conduct for expected bus behavior.
12. Students who violate the bus expectations are subject to disciplinary action per the Code of Conduct.

ITEMS NOT ALLOWED ON BUSES

1. Weapons
2. Illegal drugs, alcohol, or tobacco
3. Food or drinks
4. Hazardous materials or animals, except personal service animals
5. Carry-on items are limited to what can be held in the student's lap, this includes musical instruments.

BUS EVACUATION DRILLS

There will be a total of four bus evacuations drills held at each school within the school year. All students are expected to follow the driver's instructions and comply fully. Failure to comply will result in the student being reported to the school administration.

SCHOOL CLOSINGS AND DELAYS PROCEDURES

The decision to close or delay school is made with the best interest of the health and safety of students in mind. All schools within the district and schools transported to outside the district are included in this decision.

In the case of closings or delays, consult local radio or news stations for the latest daily information. The information will usually not be available before 6AM. The Superintendent has the final decision in school closures and delays. For information regarding athletic events and individual school activities, please contact the school administration.

BUS INCIDENT PROCEDURES

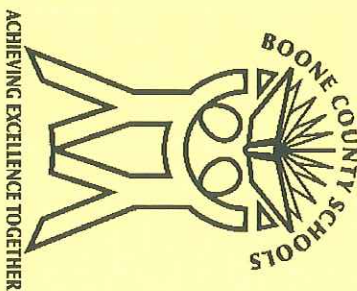
In the event of a bus incident, every effort is made to provide the best care for all students/passengers. A transportation staff member and a police officer do respond to each incident. A report is made for each incident and personal information is collected from every student/passenger at the scene. All individuals will be questioned and evaluated for injuries. The students/passengers are encouraged to communicate any problems they are experiencing to the officials at the scene. No student will be released to a parent/guardian until the police and transportation scene investigation is complete. Proper picture identification is required. After the initial event, incident investigation procedures are followed. School administration will notify parents of the event as soon as possible.

BOONE COUNTY SCHOOLS

Transportation Department Student and Parent

Guide

2013 / 2014



**5505 North Bend Road
Burlington, KY 41005
Phone: 859.384.5340
Fax: 859.384.5344**

Heather Roth

Director of Transportation
heather.roth@boone.kyschools.us

John Giltz

Assistant Director of Transportation
john.giltz@boone.kyschools.us

PARENT/GUARDIAN EXPECTATIONS

Parents are encouraged to be familiar with the information contained in this handout and discuss this information with their children. All students should be encouraged to observe all safety and behavior expectations that have been established.

Please be aware of the following:

1. Students should be at the bus stop five minutes prior to the scheduled pick-up time.
2. Parents are responsible for supervising their children at the bus stop.
3. Parents must provide transportation for any temporary changes to the student's assigned location.
4. Transportation will not be provided to daycares outside the designated school boundary, including AM/PM kindergarten areas.
5. Students will be assigned to one bus in the AM and one bus in the PM.
6. Students may not ride any bus other than their assigned bus.
7. Schools will not issue any bus pass for students to ride another buses.
8. Transportation will only be provided to one designated AM location and one designated PM location.
9. Transportation will be provided to a student's home address unless a designated alternative has been approved through the transportation office (i.e. daycare, babysitter, etc.)
10. Any alternative stop location must be located within the schools attendance boundary and remain in effect for the entire school year. Alternative location request forms will be available at the school office.
11. All students will have assigned seats on the bus, in order to assure seat availability.
12. Transportation will develop double runs to alleviate crowded buses when necessary.
13. Transportation will continue to develop consolidated stops.

ROUTING INFORMATION

If you would like to review bus stop information you can refer to the district's website at www.boone.kyschools.us. Follow the links to Transportation where you can locate bus stop information.

DISTRICT INFORMATION

DISTRICT ONE

~ Florence ~

District Coordinator:

Kathy Mullen

Office Located: 5505 North Bend Road, Burlington, KY 41005

Email:

kathy.mullen@boone.kyschools.us

Phone Number:

859.334.4497

Fax Number:

859.384.5344

Dispatcher/Staff Support:

Kathie Scott

~ Schools Served ~

- Boone County High
- Ockerman Middle and R.A. Jones Middle
- Collins Elementary, Florence Elementary, Ockerman Elementary and Yealey Elementary
- Heritage Academy, Mary Queen of Heaven and St. Paul

DISTRICT TWO

~ Hebron ~

District Coordinator:

Lisa Adams

E-mail:

lisa.adams@boone.kyschools.us

Office Located: 5505 North Bend Road, Burlington, KY 41005

Phone Number:

859.586.0878

Fax Number:

859.384.5344

Dispatcher/Staff Support:

Deanna Crace

~ Schools Served ~

- Conner High and Cooper High
- Camp Ernst Middle and Conner Middle
- Burlington Elementary, Goodridge Elementary, Kelly Elementary
- North Pointe Elementary, Thornwilde Elementary, and Stephens Elementary
- Immaculate Heart of Mary

DISTRICT INFORMATION

DISTRICT THREE

~ Union ~

District Coordinator:

Kelly Stickrod

Office Located: 5505 North Bend Road, Burlington, KY 41005

Email:

kelly.stickrod@boone.kyschools.us

Phone Number:

859.384.8384

Fax Number:

859.384.5344

Dispatcher/Staff Support:

Debbi Danner-Rios

~ Schools Served ~

- Cooper High and Ryle High
- Gray Middle
- Erpenbeck Elementary, Kelly Elementary, Longbranch Elementary, Mann Elementary and New Haven Elementary
- St. Paul and Heritage Academy

DISTRICT FOUR

~ Special Needs and Preschool ~

District Coordinator:

Mary McCane

E-mail:

mary.mccane@boone.kyschools.us

Office Located: 5505 North Bend Road, Burlington, KY 41005

Phone Number:

859.586.0653

Fax Number:

859.384.5344

Dispatcher/Staff Support:

Becky Cox

~ Schools Served ~

All schools for special needs and preschool