

CMS Minutes

Thursday, August 6, 2020 3:00 p.m., Virtual

The Conner Middle School SBDM Council meeting was called to order at 3:00 p.m. Thursday, August 6, 2020, by James Brewer II. The following quorum was present for an open session meeting:

James Brewer II
Michelle Thompson (Clerk)
Jennifer Blatz
Danielle Cooper
Kate Crum
Sash Parker-Cochran
Allison Timaji

Additions to Agenda- Evaluation process at CMS

Approve April 2, 2020 Minutes- The minutes were approved as read. A motion to approve was made by Allison Timaji and seconded by Danielle Cooper. None opposed.

Audience of Citizens- None

Budget- James Brewer shared an overview of the SBDM and student fees budget. After discussion, a motion to approve was made by Allison Timaji and seconded by Danielle Cooper. None opposed.

SIP and Gap Progress- N/A.

Old Business - None

New Business

- A. **Calendar** - James Brewer shared the revised district calendar. James shared how the changes affected our previously traded days. After discussion, the council proposed exchanging one of the previously traded 2 hour PD days to a virtual parent/teacher night on September 10. James Brewer will send the proposed change to staff for a formal approval vote.

- B. **Master Schedule** - James Brewer shared the recommended changes to our master schedule based on the hybrid model. Recommended changes: eliminate PLTW, eliminate PBL, and provide teachers with three in-person sections and one virtual section. James recommended holding off on hiring the currently posted PLTW position to

see what our needs are as a school once the year starts (i.e. extra virtual support, special education support, etc.). After discussion, a motion was made to approve the recommended changes by Allison Timaji and seconded by Danielle Cooper. None opposed.

- C. **Daily Schedule** - James Brewer presented an alternative daily schedule to the council to better meet the needs of our students. After discussion, a motion was made to approve the recommended daily schedule change was made by Danielle Cooper and seconded by Allison Timaji. None opposed. James informed the council that he will send the recommendation to staff for a final vote.
- D. **Instructional Expectations** - James Brewer shared the draft on teacher expectations with the council. The purpose of the document is to clarify for teachers what in-person and virtual instruction should look like for students. Additionally, expectations are set for planning, office hours, and virtual Wednesdays. This should help provide guidance and consistency throughout the building. .
- E. **Standard Based Grading Pilot** - James Brewer informed the council that he served on the district task force for standards based learning/grading. James shared the grading “rules” built into IC that raises the expectations for students being accountable for each individual standard. James shared that the rules are meant to address some of the concerns last year that it was too easy for students to achieve certain grades without demonstrating competency on each individual standard. James made the recommendation that CMS be part of this year’s district pilot. After discussion, a motion was made to approve the recommendation was made by Jennifer Blatz and seconded by Kate Crum. None opposed.
- F. **Evaluation Pilot** - James Brewer shared the changes to the evaluation process being taken to the BC BOE this month for adoption into the district Certified Evaluation Plan. The change would allow an option for schools for formally adopt the way CMS did evaluations the past couple years... weekly walk-throughs, weekly feedback to each teacher, and measured progress towards school lead measures. Once approved, we will decide as a council whether or not to take it to our staff for formal adoption of the evaluation process.

A motion to adjourn the meeting was made by Allison Timaji and seconded by Sasha Parker-Cochran. The SBDM meeting was adjourned at 3:41 pm.

The next SBDM meeting will be on Thursday, September 3, at 3:45 p.m. in Room 491, Conner Middle School.

Submitted by James Brewer.