

# SBDM MINUTES

## Longbranch Elementary SBDM Council

### Regular Meeting February 12, 2019

Called to order at 4:32 in the Media Center at Longbranch Elementary. In attendance: Ms. Lauren Ward, Ms. Stephanie Stambaugh, Ms. Beth Cahill, Ms. Ellen Steele, and Mr. Casey Seibert. Ms. ReAnna Dunn was not available.

#### Opening Business

1. Agenda approval - Ms. Steele motioned to approve agenda. Ms. Ward seconded, and the motion passed by consensus.
2. Approval of Prior Meetings Minutes – Ms. Cahill motioned to approve minutes. Ms. Ward seconded and motion passed by consensus.
3. Audience of Citizens – Mr. Jeff Jackson

#### Budget Review

1. Ms. Kesselring will be providing SBDM munis version budget every other month. A basic budget of ALL accounts will be review every month. Will be receiving additional KETS money. Booster Thon is 3/6/19. Money is going to be used for teacher and student incentives, TLIM, and technology.

#### Policy Review

- Instructional Practice - Will revisit next month
- Instructional and Non Instructional Staff Time Policy – reviewed and update.

#### New Business

1. Mid- Year Progress data
2. Proposal to move primary to quarters
  - Check with Board on clarification
  - Cohesive with all grades
  - Still have conference (student led) and as needed

- Remind Mr. Jackson to print comments on report cards
- Will revisit primary report card to quarters. Would like some more input from Team leaders

**Old Business – None**

**Adjournment** – Ms. Ward motioned to adjourn at 5:05 pm. Ms. Cahill seconded and the motion passed by consensus.

Respectfully Submitted,  
Mary Ellen Vollet, Council Secretary

Approved