

## Volunteering at Erpenbeck Elementary

Volunteering for your child's school is not hard work, but it is very important work! We value our volunteers and the volunteer program here at Erpenbeck Elementary and giving your time and support of this program is truly appreciated! Our dedicated parent/volunteer team is the driving force behind the growth of our school and the success of our valued students. Most of our school activities and events simply would not happen without participation of our volunteers.

You can volunteer by assisting with classroom activities, going on field trips, chairing or helping on a committee, or working on a school project at home. Whether you can volunteer a few hours a day, month, or year, your participation and support of the PTA and their student programs as a volunteer will be greatly appreciated and welcomed!

Please complete both sides of this form and return it to school with your oldest child.

Volunteer-

Name/Names: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Special Interests: \_\_\_\_\_

- Most convenient hours to volunteer:
- Daytime \_\_\_\_ Evening \_\_\_\_ Weekends \_\_\_\_ Other \_\_\_\_
- Are you willing to chair or co-chair a committee? YES/NO \_\_\_\_\_

Please list each child you have at Erpenbeck Elementary.

Name	Grade	Teacher
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### **Class Contest**

There will be a class contest at each grade level. The class who has the most number of volunteer forms will receive a special treat! There is a minimum of 7 volunteer forms to be eligible for the contest. The forms must be returned by August 29, 2014, ATTN: PTA.

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Please remember before you can volunteer you must submit a criminal background check form and attend an orientation training session or read a copy of the Volunteer Handbook and sign a Volunteer Certification form. (Volunteer Handbooks are located at the front office.)

## ERPENBECK ELEMENTARY PTA VOLUNTEER CHECKLIST

**Please mark areas of interest and return to PTA Counter or bring to the front office:**

\_\_\_ **Mustang Madness Carnival:** September 12,13; Help organize, set-up, work and/or cleanup for the first family event of the year.

\_\_\_ **Book Fairs:** Nov 10-14, Mar 2-6, & April 27-May 1; Help children select books and take money.

\_\_\_ **Copying:** Weekly; Make copies for teachers.

\_\_\_ **Dare Graduation:** 5<sup>th</sup> grade parents will be needed to help set-up, serve refreshments, etc.

\_\_\_ **Mustang Moms Holiday Shop:** November 14<sup>th</sup> Help organize, set up, ticket sale for the event

\_\_\_ **Family Fun Nights:** Monthly; Help organize, promote and work the events. The events help Erpenbeck families come together in fun and entertaining ways.

\_\_\_ **Grounds Beautification:** Fall and Spring; Help with landscaping on the school grounds, planting, mulching, etc.

\_\_\_ **Hospitality:** Throughout year; Baking and/or hosting (which includes setup, serving or cleanup) at events.

\_\_\_ **Holiday Shop:** Dec 2-4; Help students learn how to make purchases and wrap gifts.

\_\_\_ **Kentucky Kid's Day:** September 23; This is a day recognized by KY State PTA to make our children feel special.

\_\_\_ **Library:** Throughout year; Help librarian with miscellaneous activities.

\_\_\_ **Market Day:** Monthly; Coordinate & distribute food items (in need of 6 volunteers to have drive-thru pick-up)

\_\_\_ **Picture Day:** Fall and Spring; Help escort children to gym.

\_\_\_ **Popcorn Day:** Every other Friday; Make and distribute popcorn for students.

\_\_\_ **Red Ribbon Week:** October; A nationally recognized week to promote drug free lifestyles and healthy living.

\_\_\_ **Reflections:** November; Help hand out artwork and complete other tasks assigned by Reflections Coordinator.

\_\_\_ **Student Directory:** Fall; Gather, compile, and distribute a list of students.

\_\_\_ **Talent Show:** Spring; Assist with auditions, rehearsals, and the actual performance.

\_\_\_ **Teacher Appreciation Week:** Bake, make gifts, organize, set-up and/or clean-up for events.

\_\_\_ **Track and Field Day:** May; Set-up, clean-up, run games, and serve food and drinks.

\_\_\_ **5<sup>th</sup> Grade Promotion:** Last week of school; grade parents are asked to help decorate, set-up food/drinks and clean-up.

**\*\*If you would like to volunteer life skills or occupational specialties, i.e. accounting, computer/web graphics, printing, or have any questions regarding volunteering please contact Crystal Sexton at 466-8838 or [crystalsexton@fuse.net](mailto:crystalsexton@fuse.net).**