

PARKING RULES AND REGULATIONS 2019-2020

Permits will be assigned based on priority need, with primary consideration given to school-related activities (Academic Internship, clubs etc.), and secondary consideration for other personal needs. Scholars with late applications, incomplete applications, or those not approved will need to wait until the next issue date. You may not park on campus unless you have been assigned a parking tag. **Drivers are not allowed to have riders to or from Ignite.**

Scholars must have all information complete on the application, including signatures before the application will be considered. The scholar will be required to show a valid driver's license at the time of issuance of the permit. **The permit must be hung from the rear-view mirror AT ALL TIMES.**

PARKING RESTRICTIONS – To park at school each driver must hold a valid permit issued by the Ignite Institute and a valid driver's license (intermediate). If you are assigned to a lot you must park in that lot. Designated lots/spots are the only place a driver with a permit may park. Transferring your parking pass to another scholar for any reason is prohibited. Scholar parking lots are located in the front of the building. Scholars are **PROHIBITED** from parking in any other lot and violators **will be towed**.

Under all circumstances, buses have the right-of-way, and scholars should yield to both loading and moving buses.

All drivers must be in the building by 7:55am

WARNING - VEHICLES SUBJECT TO SEARCH

Any vehicle on school property is subject to search at the discretion of school authorities. A search may be conducted without warrant for any reasonable purpose. Search of the vehicle includes all compartments and components thereof. Once notified of intent to search, the person in control of the vehicle will not be permitted to remove it from the premises until the search is completed.

The Ignite Institute, Boone and Kenton County Board of Education, and its employees are not liable for any theft or damage to vehicles while on any school lots. Scholars are encouraged to lock vehicles.

Having a parking permit is a privilege not to be taken lightly. Any scholar who abuses the privilege through unsafe driving, improper parking, truancy, detention, or repeated tardiness, will have the permit revoked.

Parking a vehicle in the staff lot, another's reserved space or failure to abide by any of these regulations will result in loss of future parking privileges, scholar detention, and additional consequences.

COLLEGE CAREER PATHWAYS

Biomedical Sciences

Design

Education

Computer Science

Engineering

Pre-Nursing

The Ignite Institute is a regionally operated Career & Technical Education School



THE IGNITE INSTITUTE
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 TELEPHONE: (859) 817-3570
 WEBSITE: www.igniteinstitute.org

THE IGNITE INSTITUTE
Scholar Parking Application

1. Fill out application completely and collect signatures as necessary
2. Turn in completed applications to the main office. Incomplete applications will not be considered.

Name:	Grade:
Insurance Company:	Insurance Agent Name:
Insurance Policy Number:	Insurance Agent Phone:
Activities (Academic Internship, etc.)	

Please provide the information for the vehicle which will be the primary one driven by the scholar. If a second vehicle might be driven by the scholar, please provide the information on the second line. The hanging permit can only be transferred between these two vehicles if necessary.

Vehicle	Year	Make	Model	Color	License Plate
Vehicle 1					
Vehicle 2 (If Applicable)					

***NOTE: Vehicles shall not display decals, license plates, or items which violate the existing Code of Conduct**

Any items that are questionable will need to be removed before parking. Failure to comply will result in removal of permit for remainder of school year.

A valid insurance agency and policy are required by the Kenton and Boone County Board of Education. Proof of insurance may be requested.

In this world of increasing litigation and liability, agreeing to transport a passenger in the car with your teenage driver could result in a costly, and at times, tragic consequence. It is recommended that the parent discuss this issue with the scholar and make a determination as to acceptable and safe operation of a motor vehicle and acceptable passengers to be transported in the vehicle. Additionally, I have read all rules and will support any action taken by the school should my scholar fail to abide by them.

PARENT/GUARDIAN SIGNATURE _____

If approved, I agree to abide by all the rules and regulations, including, search policy, or risk forfeiting my parking permit. I understand that excessive tardiness to school, poor grades or attendance, improper parking, display of offensive symbols or slogans, chronic discipline problems, including but not limited to, absences, tardies, or detention, will result in suspension of parking privilege at the discretion of the administration and may carry additional consequences following the Ignite Code of Conduct.

Scholar Signature _____

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Office Use Only

Parking Pass Number _____ Scholar Initials _____

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